

INSTRUCTION & RENTAL SURVEY

(Please complete and submit for all applicable submissions)

To be completed for every aircraft where the requested use is Instruction and Rental.

Name of Applicant: _____

Policy # or Quote # (if applicable): _____

Aircraft:

- Yes No Applicant owns (is registered owner of) all aircraft to be insured?
- Yes No All insured aircraft are kept hangared when not in use?
- Yes No In the event of severe weather, hangar space is available for all insured aircraft?
If any aircraft are leased, please indicate which ones are leased and attach pilot information for each lessor (signed pilot history form preferred, but not mandatory).

Office:

- Yes No Applicant maintains an office on the airport?
What are the normal office hours? _____
- Yes No Is there a full-time on-site manager?
Please provide the name of the manager? _____
- Yes No Is there an employee (other than the renter's CFI) on duty during normal business hours who's duty is to dispatch and check in rental aircraft?
If a renter wishes to pick up the aircraft keys other than during normal business hours, what is the procedure for key pickup and drop-off?

- Yes No Are aircraft based at or dispatched from more than one airport? (If Yes, list the airports.)

Maintenance:

What repair facility or facilities does the applicant normally use for routine maintenance?

Instructors:

- Yes No Are all authorized instructors employees of the named insured?
- Yes No If independent contractor flight instructors are used, does the applicant have a written contract or agreement with these instructors? (If Yes, please attach a copy of the agreement.)
- Yes No Are independent contractors required to carry non-owned aircraft liability insurance?
- Yes No Are all CFIs required to have standardization and/or recurrency training other than that required by the FAA?
- Yes No Is there a designated "Chief CFI"?
Please provide the name of the "Chief CFI"? _____

Renters:

- Yes No Are renters required to sign a rental contract or agreement prior to operating the aircraft? *(If Yes, please attach a copy of the agreement.)*
- Yes No Are renters required to carry non-owned aircraft liability insurance? *(If Yes, what limits?)*
Liability: _____ Hull: _____
- Yes No Does the applicant have any written operating procedures for renters and/or employees? *(If Yes, please attach a copy of the procedures.)*

Services:

- Yes No Does the applicant provide any services other than aircraft instruction & rental? *(If Yes, describe.)*

Other Information:

If there is other information about the risk that you think might be helpful, such as risk management and/or loss prevention techniques the applicant has implemented, please describe.
